



MDF Brussels
 156 Boulevard A. Reyers
 1030 Brussels, Belgium
 T +32 (0)2 242 19 09
 F +32 (0)2 242 58 45
 E info@mdfbrussels.be
 W www.mdf.nl/mdf-brx

MDF Brussels

Situated in the heart of the EU, our mission is to contribute to capacity development of development actors notably working with EU funds. Our services focus on training and consultancy programmes in the context of EU external cooperation and on tailor made services for a wide variety of development actors working within and outside the scope of the EU external cooperation.

EU FUNDED EXTERNAL COOPERATION PROGRAMMES

MDF Brussels contributes to capacity development through the following EU funded programmes:

- Project & Programme Cycle Management (PPCM) ('successor' of ADM)
- Framework contract Commission 2011 – Lot 2 Communication and training
- Framework contract Beneficiaries lots 1, 7 & 9
- ECHO administrative procedures for humanitarian aid
- Several support programmes to partner country ministries (a.o. NAO) in the pipeline

EU EXTERNAL COOPERATION INITIATIVES

EDF and EU Budget procedures

– modular programme (EN, FR)

After successful management of two consecutive training programmes on EDF procedures for the ACP-EU cooperation actors (1998 – 2009) and a similar programme for the ENPI countries on Budget procedures, we continue offering training modules –in line with the latest developments- on various subjects related to programme management funded by the EU external aid instruments. Intended for NAO/country representatives, technical ministries, project staff and consulting organisations.

EDF and EU Budget procedures

– open entry courses (EN, soon also FR)

Public procurement, decentralised operations especially for technical assistants and consulting organisations. Grants for those involved in fundraising, proposal writing and grant management.

BELGIAN DEVELOPMENT CONTEXT AND ABROAD

In close collaboration with our clients we develop learning events and consultancy in capacity development of actors in the Belgian development sphere and abroad including services such as:

- strategic steering of organisations (ID/OS),
- management for development results (MfDR),
- operational management (PCM Planning, M&E, Outcome mapping)
- human resources management (HRM).

HOW TO KNOW MORE?

Consult our website, write or call us, it will be our pleasure to discuss your specific needs.

Melinda Wezenaar,

Director, MDF Brussels

CALENDAR 2012

Course	Date
GRANTS (mod. 1): How to obtain EU external cooperation funding?	8-10 Feb 6-8 Jun 14-16 Nov
GRANTS (mod. 2): How to manage an EU external cooperation grant contract ?	13-15 Feb 11-13 Jun 19-21 Nov
PROCUREMENT procedures and service contract management for EU external actions	5-7 Mar 18-20 Jun 3-5 Dec
Decentralised operations and PROGRAMME ESTIMATES for EU external actions	8-9 Mar 21-22 Jun 6-7 Dec

Place: Brussels
 Language: English
 (these courses are also available in FRENCH; we plan to launch FR courses in 2012)